

कार्यालय उप संचालक
जल मौसम विज्ञान, संभाग क्रमांक-04
सिविल लाइन, रायपुर, (छ.ग.)

अनुज्ञप्ति क्र. 1168/तक./हाइड्रो./2026-27/रायपुर

दिनांक 23/09/2026

प्रस्ताव के लिए अनुरोध (RFP)

छत्तीसगढ़ जल संसाधन विभाग के लिए "बांध सुरक्षा अधिनियम 2021" के प्रावधानों के तहत तकनीकी सेवाएँ प्रदान करने हेतु सलाहकारों (कंसल्टेंट्स) को सूचीबद्ध/नामंकित (Empanelment) करने हेतु "प्रस्ताव के लिए अनुरोध" (RFP)

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छत्तीसगढ़, जल संसाधन विभाग के द्वारा "बांध सुरक्षा अधिनियम 2021" के अंतर्गत बाढ़ प्रबंधन हेतु बाढ़ की रूपरेखा, डिजाइन फ्लड का मूल्यांकन, निर्दिष्ट बांधों का डैम ब्रेक एनालिसिस और बाढ़ के फैलाव की मैपिंग (खतरे के वर्गीकरण के साथ) तथा आपातकालीन कार्य योजना तैयार करना और उसे अंतिम रूप देना, बांध के लिए संचालन और रखरखाव मैनुअल तैयार करना, बाढ़ की पूर्व चेतावनी प्रणाली (FEWS) तथा जलाशयों के लिए बाढ़ (अंतर्वाह) पूर्वानुमान योजना और डिजाइन तैयार करना हेतु सलाहकार (Consultancy) को सूचीबद्ध/नामंकित (Empanelment) करने हेतु ऐसे अग्रणी/प्रमुख कंपनी/संस्था जिन्होंने पूर्व में शासकीय विभागों/शासकीय उपक्रमों के साथ सामान प्रकृति के कार्य पूर्व में किये हैं, "प्रस्ताव के लिए अनुरोध" (RFP) आमंत्रित किया जाता है।

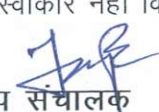
छत्तीसगढ़ जल संसाधन विभाग के लिए "बांध सुरक्षा अधिनियम 2021" के प्रावधानों के तहत तकनीकी सेवाएँ प्रदान करने हेतु सूचीबद्ध/नामंकित विशेषज्ञों सलाहकारों द्वारा सूचीबद्ध बांधों हेतु परामर्श सेवा प्रदान की जावेगी।

विशेषज्ञ सलाहकारों का नामंकन/सूचीबद्ध किये जाने की वैधता अवधि केवल 01 वर्ष तक की होगी तथा **विभागीय विशेषज्ञ सलाहकारों की समिति** द्वारा कार्य का निष्पादन-गुणवत्ता के आधार पर वैधता अवधि अधिकतम 03 वर्ष तक बढ़ाई जा सकेगी।

उपरोक्त कार्य हेतु इच्छुक फर्मों/संस्थाओं को अपने कार्य से संबंधित पूर्ण जानकारी, दस्तावेजों सहित, प्रस्तुत करनी होगी।

आवेदन -

1. प्रस्ताव के लिए अनुरोध (RFP) से संबंधित दस्तावेजों का विस्तृत विवरण छत्तीसगढ़ जल संसाधन विभाग के सब-पोर्टल वेबसाइट <https://cgwrd.in/announcement> पर दिनांक 01/10/2026 समय 17:31 बजे से देखा एवं डाउनलोड किया जा सकेगा।
2. फर्मों/संस्थाओं को अपना प्रस्ताव/आवेदन पत्र, 10,000/- रुपये (दस हजार रुपये मात्र) के नान-रिफंडेबल फीस एवं रु. 5,00,000/- (पाँच लाख रुपये मात्र) का राष्ट्रीयकृत बैंक/सूचीबद्ध बैंक का बैंक गारंटी उप संचालक, जल मौसम विज्ञान संभाग क्र.-4, रायपुर, छत्तीसगढ़ के पक्ष में केवल स्पीड पोस्ट/पंजीकृत डाक के माध्यम से कार्यालय द्वारा उप संचालक, जल मौसम विज्ञान संभाग क्र.-4, रायपुर, छत्तीसगढ़ में अंतिम तिथि 21/10/2026 सांय 05:30 तक प्रस्तुत करना होगा। कूरियर द्वारा प्राप्त प्रस्ताव स्वीकार नहीं किए जाएंगे।
 - ए) प्री-बिड क्वरीस ई-मेल पर भेजने हेतु अंतिम तिथि 12/10/2026 प्रातः 10:00 बजे तक (e-mail id - ddhyd4-wrd@cg.gov.in)
 - बी) प्री-बिड मीटिंग की तिथि -12/10/2026 दोपहर 03:00 बजे से सांय 05:30 तक कार्यालय उप संचालक, जल मौसम विज्ञान, संभाग क्र. 04, सिहावा भवन परिसर, रायपुर के प्रथम तल में
 - स) प्री-बिड मीटिंग के क्वरीस के उत्तर देने की तिथि -14/10/2026।
 - द) प्रस्ताव के लिए अनुरोध (RFP) प्रस्ताव दस्तावेज खोलने की तिथि -22/10/2026।
3. किसी भी फर्म/संस्थाओं से प्राप्त प्रस्तावों को बिना कोई कारण बताए निरस्त करने का सर्वाधिकार जल संसाधन विभाग के पास सुरक्षित रहेगा।
4. भौतिक/व्यक्तिगत रूप से प्रस्तुत किये गये प्रस्ताव के लिए अनुरोध (RFP) दस्तावेज स्वीकार नहीं किया जावेगा।


उप संचालक
जल मौसम विज्ञान संभाग क्र.-4
रायपुर (छ.ग.)

OFFICE OF THE DEPUTY DIRECTOR
HYDROMETEOROLOGY, DIVISION NO. 04,
RAIPUR (C.G.)

Notice No. 1168/T.S./Hydro/2026-27

Raipur Dated:- 23/09/2026

Request for Proposal (RFP)

"Request for Proposal (RFP)" for empanelling consultants to provide technical services to the Chhattisgarh Water Resources Department under the provisions of the "Dam Safety Act, 2021."

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The Water Resources Department of Chhattisgarh invites a "Request for Proposal" (RFP) to empanel/nominate consultants for tasks related to flood management under the "Dam Safety Act, 2021." These tasks include formulating flood outlines, evaluating design floods, conducting dam-break analysis and flood inundation mapping (including hazard classification) for specified dams, preparing emergency action plans, developing operation and maintenance manuals, and designing flood early warning systems (FEWS) as well as flood (inflow) forecasting plans for reservoirs. Eligible applicants should be leading companies or organizations with prior experience in executing similar projects for government departments or public sector undertakings.

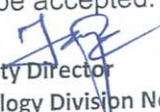
Consultancy services will be provided for the specified dams by expert consultants—who have been empanelled or nominated to render technical services under the provisions of the "Dam Safety Act, 2021" to the Chhattisgarh Water Resources Department.

The initial validity period for the empanelment/nomination of expert consultants will be 01 year only, can be extendable by a maximum of 03 years based on the quality of work performance as per the evolution of the **Departmental Expert Committee**.

Firms or organizations interested in the aforementioned work are required to submit comprehensive details and documentation regarding their operations and experience.

Application:

1. Detailed documents regarding the Request for Proposal (RFP) can be viewed and downloaded from the Chhattisgarh Water Resources Department's sub-portal website (<https://cgwrdd.in/announcement>) starting from 01/10/2026 at 17:31 hours.
2. Firms/organizations must submit their proposal/application—along with a non-refundable fee of ₹10,000/- (Rupees Ten Thousand only) and a bank guarantee of ₹5,00,000/- (Rupees Five Lakhs only) from a nationalized or scheduled bank in favor of the Deputy Director, Hydrometeorology Division No. 4, Raipur, Chhattisgarh—exclusively via Speed Post or Registered Post to the office of the Deputy Director, Hydrometeorology Division No. 4, Raipur, Chhattisgarh, by the deadline of 21/10/2026 at 05:30 PM. Proposals received via courier will not be accepted.
 - a) **Deadline for sending pre-bid queries via e-mail: 12/10/2026 by 10:00 AM** (dd.hydromet4.rpr@gov.in).
 - b) **Date of pre-bid meeting: 12/10/2026 from 03:00 PM to 05:30 PM at the O/o Deputy Director, Hydrometeorology, Division No. 04, Sihava Bhawan Complex, Raipur (First Floor).**
 - c) **Date for providing responses to pre-bid meeting queries: 14/10/2026.**
 - d) **Date of opening the Request for Proposal (RFP) documents: 22/10/2026.**
3. The Water Resources Department reserves the right to reject any proposal received from any firm/organization without assigning any reason.
4. Request for Proposal (RFP) documents submitted physically/in person will not be accepted.


Deputy Director
Hydrometeorology Division No. 04,
Raipur (C.G.)

**OFFICE OF THE DEPUTY DIRECTOR
HYDROMETEOROLOGY, DIVISION NO. 04,
RAIPUR (C.G.)**

Memo No. /T.S./Hydro/2026-27

Raipur Dated:-

/09/2026

To,

The Director
Directorate of Public Relation
Raipur (C.G.)

Sub.:- Publication of "Request for Proposal (RFP)" for empaneling consultants to provide technical services to the Chhattisgarh Water Resources Department under the provisions of the "Dam Safety Act, 2021.

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Please find enclosed the notice for inviting. Publication of Request for "Request for Proposal (RFP)" for empaneling consultants to provide technical services to the Chhattisgarh Water Resources Department under the provisions of the "Dam Safety Act, 2021.

The proposal from agencies from Chhattisgarh is required to be invited, therefore it is requested to please publish the notice of invitation of "Request for Proposal (RFP)" in main section of at least 2 national and 5 state level Hindi and English News papers on or before date 25/09/2026.

Encl.:- As above.

Sd/-

Deputy Director
Hydrometeorology Division No. 04,
Raipur (C.G.)

Endt. No. 1167/T.S./Hydro/2026-27

Raipur Dated:- 23 /09/2026

Copy forwarded to:-

- (1) Secretary, Govt. of Chhattisgarh, Water Resources Department, Mantralaya, Raipur.
- (2) All Chief Engineer, Water Resources Department, Raipur/Bilaspur/Ambikapur/Jagdalpur (CG) for information & necessary action please.
- (3) Chief Engineer, State Dam Safety Organisation O/o EinC, Shivnath Bhavan, Nawa Raipur
- ✓ (4) ET-MIS Cell O/o EinC, Shivnath Bhavan, Nawa Raipur for Uploading in website <https://cgwrd.in/announcement>.
- (5) All Superintending Engineers, Ambikapur/Raipur/Bilaspur/Durg/Rudri/Raigarh/Korba/Kharsiya/Balrampur/Jagdalpur (C.G.) for information & necessary action please.
- (6) All Executive Engineers under Water Resources Department, Chhattisgarh.
- (7) Notice Board.

Encl.:- As above.

[Signature]
Deputy Director
Hydrometeorology Division No. 04,
Raipur (C.G.)

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.




विशेष कर्त्तव्यस्थ अधिकारी
जल संसाधन विभाग
मंत्रालय, अटल बगर, जिला-रायपुर

NIT No.

DATE:.....

**REQUEST FOR PROPOSAL FOR EMPANELMENT OF CONSULTANTS FOR PROVIDING
TECHNICAL SERVICE RELATED TO THE PROVISIONS OF THE DAM SAFETY ACT 2021
FOR THE STATE OF CHHATTISGARH.**

Engineer-in-Chief Water Resource Department, Government of Chhattisgarh.
Shivnath Bhavan, Sector-19, Nava Raipur, Chhattisgarh

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Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

Glossary

Applicant	As defined in Clause 2.1.1
Associate	As defined in Clause 2.3.3
Authorised Representative	As defined in Clause 2.13.3
Authority	Water Resources Department, Government of Chhattisgarh or his authorised representative
Bid Security	As defined in Clause 2.20.1
Conditions of Eligibility	As defined in Clause 2.2.1
Conflict of Interest	As defined in Clause 2.3.1
Consultant	As defined in Clause 1.2
CV	Curriculum Vitae
Financial Proposal	As defined in Clause 2.15.1
INR, Re, Rs.	Indian Rupee(s)
Key Personnel	As defined in Clause 2.1.4
LoA	Letter of Award
Official Website	As defined in Clause 1.9.2
Professional Personnel	As defined in Clause 2.14.6
Prohibited Practices	As defined in Clause 4.1
Proposal	As defined in Clause 1.2
Proposal Due Date or PDD	As defined in Clauses 1.5
RFP	As defined in Disclaimer
Selected Applicant	As defined in Clause 1.6
Selection Process	As defined in Clause 1.6
Sole Firm	As defined in Clause 2.1.1
Statutory Auditor	An Auditor appointed under Applicable Laws
Technical Proposal	As defined in Clause 2.14.1
TOR	As defined in Clause 1.1.9

The words and expressions beginning with capital letters and defined in this document shall, unless repugnant to the context, have the meaning ascribed thereto herein.

DISCLAIMER

The information contained in this Request for Proposal document ("RFP") or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of Water Resource Department, Government of Chhattisgarh (hereinafter referred to as the "Authority") or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the empanelment of Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Applicant upon the statements contained in this RFP.

The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and the Authority

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

1. INTRODUCTION

1.1. Background

Dams are barriers typically constructed across a stream channel to impound water whereas reservoirs or artificial lake, usually formed by constructing a dam across a river or by diverting a part of the river flow and storing the water in a reservoir. The water stored in the reservoir can be used for irrigation, hydropower or as a water source for domestic or industry use. Reservoirs are also very effective in moderating unexpected floods.

The Indian Parliament enacted the Dam Safety Act in December 2021 paving the way for uniform dam safety policies and procedures across India. The act mandates the dam owners and operators to establish operational and maintenance set up to ensure continued safety, undertake pre-monsoon and post-monsoon inspections, regular updating of flood zones, prepare and update dam failure inundation maps, installation of flood early warning systems, instrumentation for continuous monitoring, earmark sufficient and specific funds for maintenance and repairs of the dams, and special inspections during and after floods, earthquakes, etc.

To ensure compliance to the Dam Safety act 2021, Water Resources Department, Government of Chhattisgarh (The Authority) is seeking services of interested eligible consultancy firms for providing technical services in compliance with the provisions of the Dam Safety Act including Dam Break Analysis, Preparation of Emergency Action Plan, Operation & Maintenance Manual and other related work as specified by the Authority. All the works needs to be carried out as per the guidelines of NDSA and Central Water Commission.

The empanelment of consulting firm will be carried out based on evaluation of their experience in similar domain and their financial and technical capabilities as stated hereinafter. The proposal of only those consultants who meets the minimum eligibility criteria will be evaluated further as per the evaluation matrix. Technical score will be computed, and firms will be ranked based on their scores.

1.2. Request for Proposals

The Authority invites Proposal(s) for empanelment of consultants for providing technical services required for compliance to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

The Authority intends to empanel the Consultant through an open competitive bidding process in accordance with the procedure set out herein.

1.3. Due diligence by Applicants

Applicants are encouraged to inform themselves fully about the assignment by sending written queries to the Authority and attending a Pre-Proposal Conference on the date and time specified in Clause 1.8.

1.4. Download of RFP Document

The RFP document can be downloaded from the xxxxxxxx.gov.in .in for submission of the bid.

1.5. Validity of the Proposal

The Proposal shall be valid for a period of not less than 180 (One Hundred and Eighty) days from the Proposal Due Date (the "PDD"). The Applicant shall furnish as part of its Proposal, a bid security as per Clause 2.19

1.6. Brief description of the Selection Process

The Authority has adopted a Single bid single-stage selection process collectively known as the "Selection Process" for evaluating the Proposals for consultancy based on specified technical and financial eligibility criteria to be submitted online. Based on the evaluation, a list of short-listed applicants shall be prepared as specified in Clause 3.2. The selected applicants will be empanelled with the Department. Consequent upon empanelment, financial proposals will be invited from the empanelled consultants for carrying out studies as per terms and conditions set out in the separate bidding documents.

1.7. Currency of payment

1.7.1. All payments shall be made in Indian Rupees. (In case the payment is to be made in the currency other than Indian Rupees the same shall be mentioned of Indian rupees)

1.7.2. Schedule of Selection Process.

The Authority would endeavour to adhere to the following schedule:

Event Description	Date
Publishing of RFP	XX/XX/2026
Last Date for receiving pre-bid queries for the Pre-Bid meeting through email	XX/XX/2026 at 10 AM... Email id to be mentioned
Pre-Proposal Conference (via Dual mode)	XX/XX/2026 at 3 PM
Response to Pre-bid meeting queries	XX/XX/2026
Last Date of Submission of Bid	XX/XX/2026at 11:30 AM
Opening of Technical Bid	XX/XX/2026 at 3:00 PM
Issue of Empanelment list	To be intimated to Selected Bidders

1.8. Pre-Proposal Conference

The Pre-Proposal Conference shall be conducted via dual mode i.e. both online and offline. The date, time and venue of the Pre-Proposal Conference shall be:

Date: *****

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

Time: 1100 hrs

Venue:

The weblink for the online mode shall be communicated on the Department's website.

1.9. Communications

1.9.1. All communications including the submission of Proposal should be addressed to:

Name and Designation:

Phone:

Email:

1.9.2. The Official Website to access tender documents is:

xxxxxxx.gov.in

Note: Please open the above website to access all the posted and uploaded documents related to this RFP.

1.9.3. All communications, including the email, should contain the following information in the subject line or to be marked at the top in bold letters:

RFP Notice No. *****

2. INSTRUCTIONS TO APPLICANTS

A. GENERAL

2.1. Scope of Proposal

- 2.1.1. Detailed description of the objectives, scope of services, deliverables and other requirements relating to this empanelment are specified in this RFP. In case an applicant firm possesses the requisite experience and capabilities required for undertaking the empanelment, it may participate in the Selection Process individually (the **"Sole Firm"**) in response to this invitation which is also termed as (the **"Applicant"** or the **"Bidder"**). The manner in which the Proposal is required to be submitted, evaluated and accepted is explained in this RFP.
- 2.1.2. Applicants are advised that the selection of empanelment shall be on the basis of an evaluation by the Authority through the Selection Process specified in this RFP. Applicants shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that the Authority's decisions are without any right of appeal whatsoever.
- 2.1.3. The Applicant shall submit its Proposal in the form and manner specified in the RFP. The Technical proposal shall be submitted in the form at Appendix-I.
- 2.1.4. Key Personnel

The Consultancy Team shall consist of the following key personnel (the "Key Personnel"):

#	Positions	Requirement
1.	Team Leader (WR Expert)	1
2.	Deputy Team Leader cum Hydrologic / Hydraulic Modeller	1
3.	Junior Hydrologic Modeller	1
4.	Remote Sensing and GIS Expert	1
5.	Social and Community Engagement Expert	1
6.	Early Warning System Specialist	1
7.	Instrumentation Specialist	1

2.2. Conditions of Eligibility of Applicants

2.2.1. Applicants must read carefully the minimum conditions of eligibility (the "Conditions of Eligibility") provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.

SI N	General Eligibility Criteria	Desired Documents
1	The bidder shall be an organization registered under the Indian Companies Act, 1956/2013 / a Limited Liability Partnership registered under The Limited Liability Partnership Act, 2008	Company Registration Certificate.
2	The Bidder should be in the similar continuous business of water resources engineering consulting services or Dam safety related services since last 5 years	Copies of Work Order / LOI / LOA / Contract Agreement document / Completion Certificate
3	Bidder should have a Minimum Average Annual Turnover of INR Rs. 5.00 Crore during the last 3 financial years (FY 2022-23, 2023-24 and 2024-25)	Audited balance Sheet and Profit and Loss Accounts for last 3 (three) financial years and Certificate duly signed by Statutory Auditor of the Bidder for annual Turnover
4	The Bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices nor should have been blacklisted by any Govt. or Govt. undertaking organizations at the time of submission of the bid.	Self-declaration certificate signed by the authorized signatory
5	The bidder Should have carried out at least Two Review of Design Flood PMF/SPF Studies/review for any dam.	Copies of Work Order / LOI / LOA / Contract Agreement document / Completion Certificate
6	The bidder Should have prepared at least one Emergency Action Plan or Dam Break Studies as per DRIP Guidelines .	Copies of Work Order / LOI / LOA / Contract Agreement document / Completion Certificate

Note: Joint Venture is not allowed.

2.2.2. To be eligible for evaluation of its Proposal, the Applicant shall fulfil the following:

A. Financial Capacity: Average turnover of **INR 5.00 Crore during the past (3) three financial years i.e. 2023-24, 2024-25 & 2025-26**

For the purposes of this RFP, the term "Turnover" shall mean:

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

"The aggregate value of the realization of amount made on account of services rendered by the entity during a Financial Year. For the avoidance of doubt, it is clarified that it shall not include revenue from sale of products/ interest earned from financial instruments."

B. Availability of Key Personnel: The Applicant shall offer and make available all Key Personnel meeting the requirements specified in Sub-clause (C) below.

C. Conditions of Eligibility for Key Personnel: Each of the Key Personnel must fulfil the Conditions of Eligibility specified below:

Sl. No	Position	Qualifications and Experience
1	Team Leader WR	1. M Tech / ME in Water Resources or allied field, however preference will be given to M. Tech / M.E. in Hydrology/ Water Resources engineering/ Hydraulics and knowledge of hydrologic and hydraulic modelling, Dam Break Analysis with two-dimensional hydro-dynamic modelling and preparation of Emergency Action Plan, Early Warning System /Comprehensive Dam Risk Assessment in India 2. At least 15 years of working experience in Water Resources Management and /or Hydrology sector, 3. Must have experience of handling at least one similar project as a Team Leader 4. Proven skills in technical report writing is required.
2	Deputy Team Leader cum Hydrologic / Hydraulic Modeller	1. M Tech / ME in water resources or allied field, however preference will be given to M. Tech / M.E. in Hydrology/ Water Resources engineering/ Hydraulics and knowledge of hydrologic and hydraulic modelling 2. At least 10 years of experience in Water Resources Management, and Hydrology sector 3. Must have experience of handling at least 2 similar projects which are related to Dam Safety including Design Flood review/ Dam Break Modelling/Inflow Forecasting.

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3	Junior Hydrologic Modeller	1. M.Tech/ M.E. in Hydrology, Hydraulic and / or Water Resources engineering. 2. At least 5 years of working experience in the field of dam safety and water resources management sector. 3. Should have carried out flood inundation modelling, hydro-dynamic modelling for at least two similar projects over the last 5 years.
4	Remote Sensing and GIS Expert	1. M.Sc./ M. Tech in Geoinformatics/Remote Sensing/ Geography/ Geology 2. Should have at least 7 years of experience in RS/GIS applications for resource mapping, preparation and integration of GIS datasets, experience in integrating global satellite derived data. 3. Experience in Hydrologic application, and experience in flood inundation mapping is a must.
5	Social and Community Engagement Expert	Master's Degree in Rural Management/Social Science/Social Welfare/Social work with at least 10 years of experience in disaster management/ community engagement. Must have experience of working in at least one project related to water resources.
6	Early Warning System Specialist	B.E./B.Tech civil engineering having minimum of 5 year of experience in designing/operationr of early warning systems/ flood forecasting.
7	Instrumentation Specialist	Master's degree in electrical, electronics and communication or IT with Diploma in SCADA & Automation System or related field. Ph. D. will be given preference. Minimum 10 Years of total experience in IT, ITES, and Instrumentation and 7 years of specific experience in working with Hydrometeorological Instrumentation, SCADA, Gate Automation, ARMAC and Surveillance Monitoring for the dams. Must have experience of two dams with the height of 60 m or preferably 30 m working as Instrumentation Expert in India

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- 2.2.3. The Applicant shall enclose with its Proposal, certificate(s) from its Statutory Auditors¹ stating its total revenues from professional fees for the financial years 2022-23, 2023-24 & 2024-25. In the event that the Applicant does not have a statutory auditor, it shall provide the requisite certificate(s) from the firm of Chartered Accountants that ordinarily audits the annual accounts of the Applicant
- 2.2.4. The Applicant should submit a Power of Attorney as per the format at Form-4 of Appendix-I; provided, however, that such Power of Attorney would not be required if the Application is signed by a partner of the Applicant, in case the Applicant is a partnership firm or limited liability partnership.
- 2.2.5. Any entity which has been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of Proposal, would not be eligible to submit a Proposal either by itself or through its Associate.
- 2.2.6. An Applicant should have, during the last three years, neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or agreement nor have had any agreement terminated for breach by such Applicant.
- 2.2.7. While submitting a Proposal, the Applicant should attach clearly marked and referenced continuation sheets in the event that the space provided in the specified forms in the Appendices is insufficient. Alternatively, Applicants may format the specified forms making due provision for incorporation of the requested information.

2.3. Conflict of Interest

- 2.3.1. An Applicant shall not have a conflict of interest that may affect the Selection Process or the Consultancy (the “**Conflict of Interest**”). Any Applicant found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall forfeit and appropriate the Bid Security as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, the time, cost and effort of the Authority including consideration of such Applicant's Proposal, without prejudice to any other right or remedy that may be available to the Authority hereunder or otherwise.
- 2.3.2. The Authority requires that the Consultant provides professional, objective, and impartial advice and at all times hold the Authority's interest's paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The Consultant shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other clients, or that may place it in a

¹ No separate annual financial statements should be submitted

position of not being able to carry out the assignment in the best interests of the Authority.

2.3.3. Some guiding principles for identifying and addressing Conflicts of Interest have been illustrated in the Guidance Note at Clause 8. Without limiting the generality of the above, an Applicant shall be deemed to have a Conflict of Interest affecting the Selection Process, if:

- a) the Applicant (the "Member") or Associate (or any constituent thereof) and any other Applicant, or Associate (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding or ownership interest of an Applicant, its Member or Associate (or any shareholder thereof having a shareholding of more than 5% (five per cent) of the paid up and subscribed share capital of such Applicant, Member or Associate, as the case may be) in the other Applicant, or Associate is less than 5 per cent of the subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in sub-section (72) of section 2 of the Companies Act, 2013. For the purposes of this Clause 2.3.3(a), indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the "Subject Person") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (bb) if the shareholding of such person in the intermediary is less than 26% (twenty six per cent) of the subscribed and paid up equity shareholding of such intermediary; or
- b) a constituent of such Applicant is also a constituent of another Applicant; or
- c) such Applicant or its Associate receives or has received any direct or indirect subsidy or grant from any other Applicant or its Associate; or
- d) Such Applicant has the same legal representative for purposes of this Application as any other Applicant; or
- e) Such Applicant has a relationship with another Applicant, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Application of either or each of the other Applicant; or
- f) There is a conflict among this and other consulting assignments of the Applicant (including its personnel and Sub-consultant) and any subsidiaries or entities controlled by such Applicant or having common controlling shareholders. The duties of the Consultant will depend on the circumstances of each case. While providing consultancy

services to the Authority for this assignment, the Consultant shall not take up any assignment that by its nature will result in conflict with the present assignment; or

- g) The Applicant, its Member or Associate (or any constituent thereof), and the bidder or Concessionaire, if any, for the Project, its contractor(s) or sub-contractor(s) (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding or ownership interest of an Applicant, its Member or Associate (or any shareholder thereof having a shareholding of more than 5% (five per cent) of the paid up and subscribed share capital of such Applicant, Member or Associate, as the case may be,) in the bidder or Concessionaire, if any, or its contractor(s) or sub-contractor(s) is less than 5% (five per cent) of the paid up and subscribed share capital of such Concessionaire or its contractor(s) or sub-contractor(s); provided further that this disqualification shall not apply to ownership by a bank, insurance company, pension fund or a Public Financial Institution referred to in sub-section (72) of section 2 of the Companies Act, 2013. For the purposes of this sub-clause (g), indirect shareholding shall be computed in accordance with the provisions of sub-clause (a) above.

For purposes of this RFP, Associate means, in relation to the Applicant, a person who controls, is controlled by, or is under the common control with such Applicant (the “Associate”). As used in this definition, the expression “control” means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty per cent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct the management and policies of such person by operation of law or by contract.

2.4. Number of Proposals

No Applicant shall submit more than one Application for the Consultancy. An Applicant applying individually or as an Associate shall not be entitled to submit another application.

2.5. Cost of Proposal

The Applicants shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process including subsequent negotiation, visits to the Authority etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

2.6. Verification of information

- 2.6.1. Applicants are encouraged to submit their respective Proposals after understanding scope of work, applicable Laws and regulations or any other matter considered relevant by them.

2.7. Acknowledgement by Applicant

- 2.7.1. It shall be deemed that by submitting the Proposal, the Applicant has:
- a) made a complete and careful examination of the RFP;
 - b) received all relevant information requested from the Authority;

- c) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority or relating to any of the matters referred to in Clause 2.6 above;
- d) satisfied itself about all matters, things and information, including matters referred to in Clause 2.6 herein above, necessary and required for submitting an informed Application and performance of all of its obligations thereunder.
- e) acknowledged that it does not have a Conflict of Interest; and
- f) agreed to be bound by the undertaking provided by it under and in terms hereof.

2.7.2. The Authority shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the Authority.

2.8. Right to reject any or all Proposals

2.8.1. Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and with assigning reasons thereof.

2.8.2. Without prejudice to the generality of Clause 2.8.1, the Authority reserves the right to reject any Proposal if:

- a) at any time, a material misrepresentation is made or discovered, or
- b) The Applicant does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Proposal.

Misrepresentation/ improper response by the Applicant may lead to the disqualification of the Applicant. If such disqualification / rejection occurs after the Proposals have been opened and the highest-ranking Applicant gets disqualified / rejected, then the Authority reserves the right to consider the next best Applicant or take any other measure as may be deemed fit in the sole discretion of the Authority, including annulment of the Selection Process.

B. DOCUMENTS

2.9. Contents of RFP

This RFP comprises the Disclaimer set forth hereinabove, the contents as listed below and will additionally include any Addendum / Amendment issued in accordance with Clause 2.11:

Request for Proposal	
1	Introduction
2	Instructions to Applicants
3	Criteria for Evaluation
4	Fraud and corrupt practices
5	Miscellaneous
Schedules	
1	Terms of Reference
2	Guidance Note on Conflict of Interest
Appendices	
	<i>Appendix-I: Technical Proposal</i>
	<i>Form-1: Letter of Proposal</i>
	<i>Form-2: Particulars of the Applicant</i>
	<i>Form-3: Statement of Legal Capacity</i>
	<i>Form-4: Power of Attorney</i>
	<i>Form-5: Financial Capacity of Applicant</i>
	<i>Form-6: Particulars of Key Personnel</i>
	<i>Form-7: Abstract of Eligible Assignments of Applicant</i>
	<i>Form-8: Eligible Assignments of Applicant</i>
	<i>Form-9: Curriculum Vitae (CV) of key personnel</i>
	<i>Form-10: Bid Security</i>

2.10. Clarifications

- 2.10.1. Applicants requiring any clarification on the RFP may send their queries to the Authority in writing by e-mail on (Email id:) so as to reach before the date mentioned in the Schedule of Selection Process at Clause 1.7. The emails/ subject shall clearly bear the following identification:

"Queries for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh"

The Authority shall endeavor to respond to the queries within the period specified therein but not later than 7 (seven) days prior to the Proposal Due Date. The Authority will post the reply to all such queries on the Official Website and copies thereof will also be circulated to all Applicants who have purchased the RFP document without identifying the source of queries.

- 2.10.2. The pre-bid queries should be submitted in the format specified below to be considered for response and they should be submitted in MS-Word format. Pre-bid queries not submitted in the prescribed format may not be responded to:

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Sr. No	Page No.	Part of RFP	Clause No.	Text provided in RFP	Clarification sought with justification, if any
1.	[•]	[•]	[•]	[•]	[•]
2.	[•]	[•]	[•]	[•]	[•]
...					

2.10.3. The Authority reserves the right not to respond to any questions or provide any clarifications, in its sole discretion, and nothing in this Clause 2.10 shall be construed as obliging the Authority to respond to any question or to provide any clarification.

2.11. Amendment of RFP

2.11.1. At any time prior to the deadline for submission of Proposal, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the RFP document by the issuance of Addendum/ Amendment and posting it on the Official Website and by conveying the same to the prospective Applicants (who have purchased the RFP document) by e-mail.

2.11.2. All such amendments will be posted on the Official Website along with the revised RFP containing the amendments and will be binding on all Applicants.

2.11.3. In order to afford the Applicants a reasonable time for taking an amendment into account, or for any other reason, the Authority may, in its sole discretion, extend the Proposal Due Date.

C. PREPARATION AND SUBMISSION OF PROPOSAL

2.12. Language

The Proposal with all accompanying documents (the “**Documents**”) and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this RFP. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

2.13. Format and signing of Proposal

2.13.1. The Applicant shall provide all the information sought under this RFP. The Authority would evaluate only those Proposals that are received in the specified forms and complete in all respects.

2.13.2. The Applicant shall prepare one original set of the Proposal

2.13.3. The Proposal shall be typed or written in indelible ink and signed by the authorised signatory of the Applicant who shall initial each page, in blue ink. In case of printed and

published Documents, only the cover shall be initialled. All the alterations, omissions, additions, or any other amendments made to the Proposal shall be initialled by the person(s) signing the Proposal. The Proposals must be properly signed by the authorised representative (the "**Authorised Representative**") as detailed below:

- a) by a partner, in case of a partnership firm and/or a limited liability partnership; or
- b) by a duly authorised person holding the Power of Attorney, in case of a Limited Company or a corporation or a partnership firm; or
- c) by the Authorised Representative of the Applicant.
- d) A copy of the Power of Attorney certified under the hands of a partner or director of the Applicant and notarised by a notary public in the form specified in Appendix-I (Form-4) shall accompany the Proposal.

2.13.4. Applicants should note the Proposal Due Date, as specified in Clause 1.8, for submission of Proposals. Except as specifically provided in this RFP, no supplementary material will be entertained by the Authority, and that evaluation will be carried out only on the basis of Documents received by the closing time of Proposal Due Date as specified in Clause 2.17. Applicants will ordinarily not be asked to provide additional material information or documents subsequent to the date of submission, and unsolicited material if submitted will be summarily rejected. For the avoidance of doubt, the Authority reserves the right to seek clarifications under and in accordance with the provisions of Clause 2.22.

2.14. Technical Proposal

2.14.1. Applicants shall submit the technical proposal in the formats at Appendix-I (the "**Technical Proposal**").

2.14.2. While submitting the Technical Proposal, the Applicant shall, in particular, ensure that:

- a) The Bid Security is provided.
- b) all forms are submitted in the prescribed formats and signed by the prescribed signatories.
- c) Power of Attorney, if applicable, is executed as per Applicable Laws.
- d) CVs of all Professional Personnel have been included.
- e) Key Personnel have been proposed only if they meet the Conditions of Eligibility laid down at Clause 2.2.2 (C) of the RFP.
- f) no alternative proposal for any Key Personnel is being made and only one CV for each position has been furnished.
- g) the CVs have been recently signed and dated by the respective Personnel and countersigned by the Applicant.
- h) the CVs shall contain an undertaking from the respective Key Personnel about his/her availability for the duration specified in the RFP.
- i) Professional Personnel proposed have good working knowledge of English language.
- j) no Key Personnel should have attained the age of 75 (seventy-five) years at the time of submitting the proposal; and
- k) the proposal is responsive in terms of Clause 2.20.7

2.14.3. Failure to comply with the requirements spelt out in this Clause 2.14 shall make the Proposal liable to be rejected.

- 2.14.4. If an individual Key Personnel makes a false averment regarding his qualification, experience or other particulars, or his commitment regarding availability for the Project is not fulfilled at any stage after signing of the Agreement, he shall be liable to be debarred for any future assignment of the Authority for a period of 5 (five) years. The award of this Consultancy to the Applicant may also be liable to cancellation in such an event.
- 2.14.5. The Technical Proposal shall not include any financial information relating to the Financial Proposal.
- 2.14.6. The proposed team shall be composed of experts and specialists (the “**Professional Personnel**”) in their respective areas of expertise such that the Consultant should be able to complete the Consultancy within the specified time schedule. The Key Personnel specified in Clause 2.1.4 shall be included in the proposed team of Professional Personnel. Other competent and experienced Professional Personnel in the relevant areas of expertise may be added as required for successful completion of this Consultancy. The CV of each such Professional Personnel, if any, should also be submitted in the format at Form-9 of Appendix-I.
- 2.14.7. The Authority reserves the right to verify all statements, information and documents, submitted by the Applicant in response to the RFP. Any such verification or the lack of such verification by the Authority to undertake such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of the Authority thereunder.
- 2.14.8. In case it is found during the evaluation or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the Applicant or the Applicant has made material misrepresentation or has given any materially incorrect or false information, the Applicant shall be disqualified forthwith if not yet appointed as the Consultant either by issue of the LOA or entering into of the Agreement, and if the Selected Applicant has already been issued the LOA or has entered into the Agreement, as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this RFP, be liable to be terminated, by a communication in writing by the Authority without the Authority being liable in any manner whatsoever to the Applicant or Consultant, as the case may be.

In such an event, the Authority shall forfeit and appropriate the Bid Security as mutually agreed pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, without prejudice to any other right or remedy that may be available to the Authority.

2.15. Submission of Proposal

- 2.15.1. The Applicants shall submit the Proposal online. The tender is based on single bid system that is separate Technical. Submission letters for Technical proposal should respectively be in the format of Appendix-I Form 1-10). The scanned copy of Bid security

shall be uploaded along with Technical Bid. **The original Bid security as specified in the RFP document is to be submitted to _____ before the closing date and time of the online submission of the bid. In case, original bid security is not submitted, the bid will be considered as not responsive.**

2.15.2. The proposal shall be submitted online as given in clause 2.14.1 no later than the time and date indicated in the RFP document or no later than time and date as extended by the Authority.

2.15.3. Any proposal received by the authority after the deadline for submission shall be rejected.

2.16. Proposal Due Date

2.16.1. Proposal should be uploaded at or before 11:30 hrs on the Proposal Due Date specified in Clause 1.7.1 in the manner and form as detailed in this RFP. A receipt thereof should be obtained from the person specified therein.

2.16.2. The Authority may, in its sole discretion, extend the Proposal Due Date by issuing an Addendum in accordance with Clause 2.11 uniformly for all Applicants.

2.17. Late Proposals

Proposals received by the Authority after the specified time on Proposal Due Date shall not be eligible for consideration and shall be summarily rejected.

2.18. Modification/ substitution/ withdrawal of Proposals

2.18.1. The Applicant may modify, substitute, or withdraw its Proposal after submission, provided that written notice of the modification, substitution, or withdrawal is received by the Authority prior to Proposal Due Date. No Proposal shall be modified, substituted, or withdrawn by the Applicant on or after the Proposal Due Date.

2.18.2. The modification, substitution, or withdrawal notice shall be prepared, sealed, marked, and delivered in accordance with Clause 2.16, with the envelopes being additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL", as appropriate.

2.18.3. Any alteration / modification in the Proposal or additional information or material supplied subsequent to the Proposal Due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

2.19. Bid Security

2.19.1. The Applicant shall furnish as part of its Proposal, a bid security of **INR XXX Lakh**, the bid security may be accepted in the form of Bank Guarantee (including e- Bank Guarantee) from any of the Commercial Banks in an acceptable form safeguarding the purchaser's interest in favour of

_____ (the “**Bid Security**”), returnable, not later than 90 (ninety) days from PDD after the process of empanelment has been completed.

- 2.19.2. Any Bid not accompanied by the Bid Security shall be rejected by the Authority as non-responsive. The Bid Security submitted in Bank Guarantee shall be in format as prescribed in Form 10 of Appendix I.
- 2.19.3. The Authority shall not be liable to pay any interest on the Bid Security and the same shall be interest free.
- 2.19.4. The Applicant, by submitting its Application pursuant to this RFP, shall be deemed to have acknowledged that without prejudice to the Authority's any other right or remedy hereunder or in law or otherwise, the Bid Security shall be forfeited and appropriated by the Authority as the mutually agreed pre-estimated compensation and damage payable to the Authority for, inter alia, the time, cost and effort of the Authority in regard to the RFP including the consideration and evaluation of the Proposal under the following conditions:
- a) If an Applicant submits a non-responsive Proposal.
 - b) If an Applicant engages in any of the Prohibited Practices specified in Section 4 of this RFP;
 - c) If an Applicant withdraws its Proposal during the period of its validity as specified in this RFP and as extended by the Applicant from time to time.
 - d) or
 - e) If the Applicant is found to have a Conflict of Interest as specified in Clause 2.3.

D. EVALUATION PROCESS

Evaluation of Proposals

- 2.19.5. From the time the Proposals are opened to the time the Contract is awarded, the Consultants should not contact the Authority on any matter related to its Technical Proposal. Any effort by consultants to influence the Authority in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Consultants' Proposal.
- 2.19.6. The authority shall constitute a Technical Evaluation Committee (TEC) for evaluation purposes.
- 2.19.7. The TEC shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria, sub-criteria specified in the document. In the first stage of evaluation, a Proposal shall be rejected if it is found deficient as per the requirement indicated in the document for responsiveness of the proposal. Only responsive proposals shall be further taken up for evaluation. Authority retains the right to ask any clarifications/information from the consultant during the evaluation process without change in the substance of the proposal. The qualification of the consultant and the evaluation criteria for the technical proposal shall be as defined in the Section 3.

- 2.19.8. The Authority shall open the Proposals at 3:00 PM on the Proposal Due Date, at the place specified in Clause 1.10.1 and in the presence of the Applicants who choose to attend.
- 2.19.9. Proposals for which a notice of withdrawal has been submitted in accordance with Clause 2.18 shall not be opened.
- 2.19.10. Prior to evaluation of Proposals, the Authority will determine whether each Proposal is responsive to the requirements of the RFP. The Authority may, in its sole discretion, reject any Proposal that is not responsive hereunder. A Proposal shall be considered responsive only if:
- a) the Technical Proposal is received in the form specified at Appendix-I;
 - b) it is received by the Proposal Due Date including any extension thereof pursuant to Clause 2.17;
 - c) it is accompanied by the Bid Security as specified in Clause 2.19.1.
 - d) it is signed, sealed, bound together in hard cover and marked as stipulated in Clauses 2.13 and 2.16;
 - e) it is accompanied by the Power of Attorney as specified in Clause 2.2.4;
 - f) it contains all the information (complete in all respects) as requested in the RFP;
 - g) it does not contain any condition or qualification; and
 - h) it is not non-responsive in terms hereof.
- 2.19.11. The Authority reserves the right to reject any Proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the Authority in respect of such Proposals.
- 2.19.12. The Authority shall subsequently examine and evaluate Proposals in accordance with the Selection Process specified at Clause 1.6 and the criteria set out in Section 3 of this RFP.
- 2.19.13. Applicants are advised that Selection shall be entirely at the discretion of the Authority. Applicants shall be deemed to have understood and agreed that the Authority shall not be required to provide any explanation or justification in respect of any aspect of the Selection Process or Selection.
- 2.19.14. Any information contained in the Proposal shall not in any way be construed as binding on the Authority, its agents, successors or assigns, but shall be binding against the Applicant if the Consultancy is subsequently awarded to it.

2.20. Confidentiality

Information relating to the examination, clarification, evaluation, and recommendation for the selection of Applicants shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional adviser advising the Authority in relation to matters arising out of, or concerning the Selection Process. The Authority shall treat all information, submitted as part of the Proposal, in confidence and

shall require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or the Authority or as may be required by law or in connection with any legal process.

2.21. Clarifications

- 2.21.1. To facilitate evaluation of Proposals, the Authority may, at its sole discretion, seek clarifications from any Applicant regarding its Proposal. Such clarification(s) shall be provided within the time specified by the Authority for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
- 2.21.2. If an Applicant does not provide clarifications sought under Clause 2.22.1 above within the specified time, its Proposal shall be liable to be rejected. In case the Proposal is not rejected, the Authority may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding, and the Applicant shall be barred from subsequently questioning such interpretation of the Authority.

E. APPOINTMENT OF CONSULTANT

2.22. Negotiations

- 2.22.1. The Authority will examine the CVs of all other Professional Personnel and those not found suitable shall be replaced by the Applicant to the satisfaction of the Authority.
- 2.22.2. The Authority will examine the credentials of all Sub-Consultants proposed for this Consultancy and those not found suitable shall be replaced by the Applicant to the satisfaction of the Authority.

2.23. Substitution of Key Personnel

- 2.23.1. Substitution will be permitted if the Key Personnel is not available for reasons of any incapacity or due to health, subject to equally or better qualified and experienced personnel being provided to the satisfaction of the Authority.
- 2.23.2. The Authority expects all the Key Personnel to be available during implementation of the Agreement. Such substitution shall ordinarily be limited to one Key Personnel subject to equally or better qualified and experienced personnel being provided to the satisfaction of the Authority.

2.24. Indemnity

The Consultant shall, indemnify the Authority for an amount not exceeding 1(one) time the value of the Agreement for any direct loss or damage that is caused due to any deficiency in services.

2.25. Proprietary data

Subject to the provisions of Clause 2.23, all documents and other information provided by the Authority or submitted by an Applicant to the Authority shall remain or become the property of the Authority. Applicants and the Consultant, as the case may be, are to treat all information as strictly confidential. The Authority will not return any Proposal or any information related thereto. All information collected, analysed, processed or in whatever manner provided by the Consultant to the Authority in relation to the Consultancy shall be the property of the Authority.

3. CRITERIA OF EVALUATION

3.1. Evaluation of Technical Proposals

The Technical Proposal will be evaluated on the basis of Applicant's experience, and the experience of Key Personnel. Only those Applicants whose Technical Proposals get a score of 70 (seventy-) marks or more out of 100 (one hundred) shall qualify for further consideration and shall be ranked from highest to the lowest on the basis of their technical score (S_T). In addition, minimum qualifications marks in technical evaluation for bidder to be eligible shall be 50% or more in each of the below mentioned three categories A, B & C.

3.1.1. LEFT BLANK INTENTIONALLY

3.1.2. The scoring criteria to be used for evaluation shall be as follows

SI N	Criteria	Score
A	Consultancy Firm's General Experience	25
B	Specific Experience of the Bidder	35
C	Qualification and relevant experience of key staff	40
	Total	100

SI N	Evaluation Criterion	Max Score
A	Consultancy Firm's Profile & General Experience	25
	Average Annual Turnover $\geq$ ₹5.00 Cr (last 3 FYs namely FY 2022-23, 2023-24 and 2024-25)	5
	General experience in water resources/dam safety consulting (5+ years continuous)	10
	Experience of Dam Safety Related works 2 Studies = 3 Marks 3 - 4 Studies= 6 Marks $\geq$ 5 Studies= 10 Marks	10
B	Specific Experience of the consultancy firm	35

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	Experience of Dam Safety related projects such as Dam Break Analysis/ Hydraulic modelling for dam release scenarios/ Design Flood Review / and Preparation of Emergency Action Plan/ Comprehensive Dam Safety Evaluation/ Design of Early Warning System / Preparation of O&M Manuals/ Preparation of Detailed Project Reports for Instrumentation of existing or under-construction dams <3 Studies = 0 Marks ≥ 3 Studies= 8 Marks ≥ 5 Studies= 15 Marks	15
	Experience in Geotechnical Investigation of embankments / dams <3 Projects = 0 Marks ≥ 3 Projects= 5 Marks	5
	Experience in Hydraulic and Hydrological modelling for Dams and Reservoirs for a catchment area of more than 5000 sq. km <3 Studies = 0 Marks ≥ 3 Studies= 8 Marks ≥ 5 Studies= 15 Marks	15
C	Qualification and relevant experience of key staff	40
	Team Leader	12
	Deputy Team Leader cum Hydrologic / Hydraulic Modeller	8
	Junior Hydrologic Modeller	8
	Remote Sensing and GIS Expert	4
	Social and Community Engagement Expert	3
	Early Warning System Specialist	3
	Instrumentation Specialist	2

3.2. Short-listing of Applicants

Bidders will be shortlisted based on achieving the technical scored equal to or more than 70 marks and at the same time, achieving score of 50% or more marks in each criteria category viz A, B and C. Those bidders who qualify in technical evaluation will be eligible for empanelment as technical consultant.

3.3. Correspondence with Bidder

Save and except as provided in this RFP, the Authority shall not entertain any correspondence with any Bidder in relation to the acceptance or rejection of any Bid.

Any information contained in the Bid shall not in any way be construed as binding on the Authority, its agents, successors or assigns, but shall be binding against the Bidder if the Project is subsequently awarded to it on the basis of such information.

The Authority reserves the right not to proceed with the Bidding Process at any time without notice or liability and to reject any or all Bid(s) without assigning any reasons.

4. FRAUD AND CORRUPT PRACTICES

- 4.1. The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the Authority shall reject a Proposal without being liable in any manner whatsoever to the Applicant, if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the **"Prohibited Practices"**) in the Selection Process. In such an event, the Authority shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Applicant's Proposal.
- 4.2. Without prejudice to the rights of the Authority under Clause 4.1 hereinabove and the rights and remedies which the Authority may have under the LOA or the Agreement, if an Applicant or Consultant, as the case may be, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOA or the execution of the Agreement, such Applicant or Consultant shall not be eligible to participate in any tender or RFP issued by the Authority during a period of 2 (two) years from the date such Applicant or Consultant, as the case may be, is found by the Authority to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- 4.3. For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:
- a) **"corrupt practice"** means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Authority who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOA or has dealt with matters concerning the Agreement or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the Authority, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or (ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical consultant/ adviser of the Authority in relation to any matter concerning the Project;
 - b) **"fraudulent practice"** means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.

- c) **“coercive practice”** means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person’s participation or action in the Selection Process.
- d) **“undesirable practice”** means (i) establishing contact with any person connected with or employed or engaged by the Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest;
- e) **“restrictive practice”** means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Selection Process.

5. MISCELLANEOUS

- 6.1. The Selection Process shall be governed by, and construed in accordance with, the laws of India and the Courts in the State in which the Authority has its headquarters shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- 6.2. The Authority, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:
 - a) suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto.
 - b) consult with any Applicant in order to receive clarification or further information
 - c) retain any information and/or evidence submitted to the Authority by, on behalf of and/or in relation to any Applicant; and/or
 - d) independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Applicant.
- 6.3. It shall be deemed that by submitting the Proposal, the Applicant agrees and releases the Authority, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.
- 6.4. All documents and other information supplied by the Authority or submitted by an Applicant shall remain or become, as the case may be, the property of the Authority. The Authority will not return any submissions made hereunder. Applicants are required to treat all such documents and information as strictly confidential
- 6.5. The Authority reserves the right to make inquiries with any of the clients listed by the Applicants in their previous experience record.

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6. SCHEDULES

6.1. SCHEDULE-1

Terms of Reference (TOR)

6.1.1. About Department

Chhattisgarh Water Resources Department are seeking services of interested eligible consultancy firms for providing technical services in compliance with the provisions of the Dam Safety Act including Dam Break Analysis, Preparation of Emergency Action Plan, Operation & Maintenance Manual and other related work as specified by the client. All the works needs to be carried out as per the Central Water Commission's guidelines.

6.1.2. Empanelment of technical agency

1. Purpose

The Empanelled consultant will be a **technical support** unit to the Chhattisgarh Water Resource Department and will provide support in compliances of Dam Safety Act 2021 by carrying out various studies in specific areas or specifies topics and submit reports as desired by the Authority.

2. Scope of Work

The scope of work as envisaged to be covered under this RFP is to support the Chhattisgarh Water Resources Department in complying with the provisions of the Dam Safety Act 2021. The scope of work to be undertaken includes:

1. Review/Estimation of Design Flood
2. Dam Break analysis and Flood inundation Mapping with hazard classification in respect of specified dams and Preparation and finalization of Emergency Action Plan,
3. Preparation of Operation and Maintenance manual for the dam
4. Carrying out planning and design of FEWS, including flood (inflow) forecasting for reservoirs

The scope of work is indicative and may include some more components as per the requirements or decided by the Authority at later stages. It may be noted that Chhattisgarh has about 315 specified dams of varying ages, structural diversity, heights, sizes of reservoirs etc. It is therefore advised that the applicant should make prior study of probable requirements of compliances of in respect of these dams as desired by the Dam Safety Act 2021.

3. Review of Design Flood

3.1. Data Collection:

- a) Relevant data shall be sourced from Water Resource Department, Central Organizations (IMD, CWC) & Project authorities.
Data and the probable source agency are as tabulated under:

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Data	Agency
Existing Reports (Previous flood studies reports and any other hydrology studies reports)	Dam owner, State Dam Safety Organization, CDO etc.
Project salient features (Dam Height, Storage, etc..)	Dam owner or project authorities
Topography & Land Use DEMs, LULC & Soil maps. Data should be in finest resolution possible	Actual survey, Project Authority, NRSC or any such state or central agency
Historical Stream flow Records – Peak flows, flow duration curves, and base flows. Rainfall Data – Intensity-Duration-Frequency (IDF) curves, storm events, and temporal distributions.	IMD, CWC- (Flood Estimation Reports) and PMP Atlas of CWC&IMD.

- b) Criteria of selection of inflow design flood for safety of dam as per IS:11223-1985. Choose the magnitude of design flood (PMF/SPF/100Yr) based on the Storage and Hydraulic head of the dam.
- c) As far as possible observed concurrent period rainfall , runoff data along with other observed hydrometeorological data, if available, shall be used for derivation of the catchment response. Otherwise, Derive Catchment physiographic parameters using GIS applications & prepare Unit Hydrograph (UH) from empirical formulas given in Flood Estimation Reports (FER).If the catchment has 2 or more sub catchments derive UH for each one. If catchment area is more than 2500 sq. km then sub catchments needs to be created.

3.2 Design storm studies:

Using the UH characteristics select the storm using PMP Atlas and calculate the rainfall depth (pmp/sps) by using

1. PMP-grid method (Use inverse distance average method)
2. Storm transposition method.

For 100yr Rainfall depth use PMP Atlas DAD Curves. If observed rainfall data available at dam owners go for return period frequency analysis.

3.3. Design Flood Hydrograph

1. Do Time distribution, Hourly distribution and critical sequencing of rainfall to get hourly effective rainfall data using (PMP Atlas, FER's and Guidelines for Selecting and Accommodating the Inflow Design Floods for Dams provided by CWC).

Convolution of reversed critical sequence of hourly effective rainfall with unit hydrograph and derive the flood hydrograph. If the catchment has 2 or more sub catchments to use the flood routing techniques for each unit hydrograph of respective sub catchment and derive the flood hydrograph.

4. Deliverables

- 4.1. A report containing the detailed step by step estimation of the revised design flood for dam and calculation spread sheet for future updation and revision. It should be submitted both in hard copy as well as soft copy.
- 4.2. Relevant GIS shape files, excel sheet, tables, maps etc. should be shared.
- 4.3. Detailed design storm studies report.
- 4.4. Detailed flood routing report (If required).

5. Dam Break Analysis and Flood Inundation Mapping with Hazard Classification and Preparation of Emergency Action Plan

5.1. Dam Break Analysis (Part-A)

This activity includes carrying out 2-D dam break analysis using HEC-RAS or other suitable software along with flood inundation mapping. This includes defining the suitable breach parameter for carrying out dam break simulations

5.1.1. The Dam Break Analysis should consider at least the following cases:

- a) Dam Break due to overtopping during passage of Inflow Design Flood that impinges at the Full Reservoir Level (FRL).
- b) Dam Break due to seepage when the reservoir is full (fair weather failure, inflow may be considered at the rate equal to the base flow of the Inflow Design Flood Hydrograph or any other reasonable value).
- c) Continuous release of water at the maximum rate through the dam (i.e. Spillway Capacity: dam remaining intact).
- d) Release of water through spillway corresponding to 1 in 25, 1 in 50, 1 in 100 and 1 in 500 year frequency flood.

5.1.2. The roughness coefficients can be estimated using the recent Land Use Land Cover (LULC) data, which provides detailed information on the characteristics of the surface features in the area of interest.

5.1.3. The model needs to be calibrated with respect to data as may be available with different agencies of State/ Central Govt./ PSU/ Private Entities.

5.1.4. Prepare inundation maps along with the results at 1 km interval upto 15 km downstream of the dam and at 5 km interval beyond 15 km downstream of the dam or up to tail end of existing downstream reservoir (if any) should be obtained for several scenarios mentioned in Point (A), above. Analyse downstream impacts, including flood wave arrival times, peak discharges and inundation extents.

5.1.5. For Vulnerability & Hazard Classification, incremental consequences need to be calculated. For this, design flood shall be routed with no dam conditions. Consequently, Prepare Hazard maps as per the 'Vulnerability and Hazard Classifications of Dams Regulations, 2024' published in the Gazette of India on 05th December 2024.

5.1.6. Assess potential impacts on downstream communities, infrastructure, and the environment.

5.1.7. Client may provide the Specifications and Salient feature of dams.

5.1.8. For preparation of EAP, the following output data analysis of dam break modelling will be required in tabular/map format for every habitation and utility getting affected:

- a) Maximum depth of inundation.
- b) Maximum velocity of flow.
- c) Time of arrival of flood peak.
- d) Duration of flood inundation.
- e) Inundation and flood hazard maps which clearly depict the flood areas under each condition mentioned above.

These maps shall include, at a minimum, the following results or parameters:

- a) time of arrival of wave front (time from the breach to the time that a certain area is flooded),
- b) maximum depth of inundation,
- c) The maximum velocity of flow and water surface elevation.

5.1.9. For preparation of Vulnerability & Hazard Classification report, following data shall be required in tabular/map format:

- a) Potential for Loss of Life, Potential for property damage & Potential for Environmental and Cultural impact as per detailed procedure mentioned in the "Guidelines for Classifying the Hazard Potential of Dams".
- b) Evaluate the Potential consequence index by summing up Capital Value of the Project, Potential for Loss of Life, Potential for property damage & Potential for Environmental and Cultural impact.

5.2. Preparation and Finalization of Emergency Action Plan

Based on the outputs of Dam Break Analysis (in Part a), following activities to be done as under:

1. Prepare a draft EAP report as per the guideline "The Guidelines for Developing Emergency Action Plans for Dams" and finalize it based on discussion with the project authorities including all relevant contact details, etc in the final report.
2. "Guidelines for Mapping Flood risks associated with Dams" shall also be followed.

5.3. Preparation of Vulnerability & Hazard Classification Report

Based on the outputs of Dam Break Analysis (in Part a) following activities to be done as under:

- A.** Classify the dam as per the Vulnerability & Hazard Classification: Each dam must be classified as per the 'Vulnerability and Hazard Classifications of Dams Regulations, 2024' published in the Gazette of India on 05th December 2024.
- B.** Prepare the report as per "Guidelines for Classifying the Hazard Potential of Dams".

7. Preparation of Operation and Maintenance manual

An Operation and Maintenance Manual is essential for a dam for ensuring its safe functioning and for deriving desired benefits from it. An Operation and Maintenance (O&M) Manual is a detailed written document of procedures and protocols for ensuring that a dam is operated and maintained properly and timely to avoid further health deterioration and extend service life of these assets.

Following activities will be part of this task:

- Review of Project Documentation: Review all relevant project documentation, including engineering drawings, design specifications, and other related documents to gain a complete understanding of the project.
- Site Visit: a site visit to the dam site and surrounding area to be conducted to familiarize with the project site, the dam's design, and the equipment and systems installed.
- Documentation of Existing O&M Procedures: review existing O&M procedures and documents, if available, to determine their relevance and adequacy for the Dam project.
- Preparation of O&M Manual: Based on the information gathered during the site visit and review of project documentation, a comprehensive O&M manual will be prepared as per the Central Water Commission's "Guidelines for Preparing Operation and Maintenance Manual for Dams- Doc. No. CDSO_GUD_DS_03_v1.0 -January 2018

8. Design of Flood Early Warning System

The purpose of the EWS is to provide a reliable and effective system to warn in advance the downstream communities and stakeholders in the event of uncontrolled or controlled water release scenarios from the dam. The Consultant shall clearly outline the technology as well as cost of operation and maintenance. The EWS should also be compatible with and take in consideration applicable legislation and disaster management systems and institutions in Chhattisgarh. It shall also outline institutional arrangements, proposed technology (particularly software that ideally rely on open do main software that can easily integrate with existing systems).

Safety of the Embankment are major parts

The envisioned Flood Early Warning System will consist of following components:

- a) A network of telemetered weather/river gauge network that continuously monitors water levels and/or flows at critical streams and canal locations and weather above reservoirs, as well as water level in reservoirs
- b) An observed data acquisition component that collects these observed data from the gauge network and converts stream water levels to flows
- c) An early warning interface (EWI) that provides decision makers and the dam operators with access to the collected data, allows the entry of manually observed data (such as dam water levels.
- d) An event detection and warning system that based on pre-established thresholds for rainfall volume and flows, coupled with observed water levels, detects flood situations, and creates the related warnings and actions.
- e) Sirens and Sirens Control System, that, when triggered, can be used to manually activate the sirens. The location of sirens to be decided based on the Dam Break Scenario modelling and habitation in consultation with the employer.

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- f) A control room that provides the IT infrastructure, workspaces, and monitors for decision makers and operators
- g) Develop hydrological model for flood forecasting ie for level forecasting at selected places and inflow forecasting for reservoirs with accuracy standards adopted by the Central Water Commission.

The main activity includes Identification of locations for installation of sensors including water level, discharge sensors, sirens and other system, preparation of detailed technical specifications of the system including all hardware and software and system architecture, preparation of BOQ and tender document.

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7. Annex 2: Intentionally Left Blank

8. Guidance Note on Conflict of Interest

(See Clause 2.3.3)

1. This Note further explains and illustrates the provisions of Clause 2.3 of the RFP and shall be read together therewith in dealing with specific cases.

2. Consultants should be deemed to be in a conflict of interest situation if it can be reasonably concluded that their position in a business or their personal interest could improperly influence their judgment in the exercise of their duties. The process for selection of consultants should avoid both actual and perceived conflict of interest.

3. Conflict of interest may arise between the Authority and a consultant or between consultants and present or future concessionaries/ contractors. Some of the situations that would involve conflict of interest are identified below:

(a) Authority and consultants:

(i) Potential consultant should not be privy to information from the Authority which is not available to others;

(ii) Potential consultant should not have defined the project when earlier working for the Authority;

(iii) Potential consultant should not have recently worked for the Authority overseeing the project.

(b) Consultants and concessionaires/contractors:

(i) No consultant should have an ownership interest or a continuing business interest or an on-going relationship with a potential concessionaire/ contractor save and except relationships restricted to project-specific and short-term assignments; or

(ii) No consultant should be involved in owning or operating entities resulting from the project; or

(iii) No consultant should bid for works arising from the project.

The participation of companies that may be involved as investors or consumers and officials of the Authority who have current or recent connections to the companies involved, therefore, needs to be avoided.

4. The normal way to identify conflicts of interest is through self-declaration by consultants. Where a conflict exists, which has not been declared, competing companies are likely to bring this to the notice of the Authority. All conflicts must be declared as and when the consultants become aware of them.

5. Another approach towards avoiding a conflict of interest is through the use of "Chinese walls" to avoid the flow of commercially sensitive information from one part of the consultant's company to another. This could help overcome the problem of availability of limited numbers of experts for the project. However, in reality effective operation of "Chinese walls" may be a difficult proposition. As a general rule, larger companies will be more capable of adopting Chinese walls approach than smaller companies. Although, "Chinese walls" have been relatively common for many years, they are an increasingly discredited means of avoiding conflicts of interest and should be considered with caution. As a rule, "Chinese walls" should be considered as unacceptable and may be accepted only in exceptional cases upon full disclosure by a consultant coupled with provision of safeguards to the satisfaction of the Authority.

6. Another way to avoid conflicts of interest is through the appropriate grouping of tasks. For example, conflicts may arise if consultants drawing up the terms of reference or the proposed documentation are also eligible for the consequent assignment or project.

7. Another form of conflict of interest called "scope-creep" arises when consultants advocate either an unnecessary broadening of the terms of reference or make recommendations which are not in the best interests of the Authority but which will generate further work for the

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consultants. Some forms of contractual arrangements are more likely to lead to scope-creep. For example, lump-sum contracts provide fewer incentives for this, while time and material contracts provide built in incentives for consultants to extend the length of their assignment.

8. Every project contains potential conflicts of interest. Consultants should not only avoid any conflict of interest, they should report any present/ potential conflict of interest to the Authority at the earliest. Officials of the Authority involved in development of a project shall be responsible for identifying and resolving any conflicts of interest. It should be ensured that safeguards are in place to preserve fair and open competition and measures should be taken to eliminate any conflict of interest arising at any stage in the process.

9. Appendices

APPENDIX-I
(See Clause 2.1.3)
TECHNICAL PROPOSAL
Form-1
Letter of Proposal
(On Applicant's letter head)
(Date and Reference)

To,

.....
.....
.....
Sub: Empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh
.....

Dear Sir,

1. With reference to your RFP document dated XX/XX/2025, I/we, having examined the Bidding Documents and understood their contents, hereby submits my/our Bid for the Project. The Bid is unconditional and unqualified.
2. I/We acknowledge that the Authority will be relying on the information provided in the Bid and the documents accompanying such Bid for the subject bid, and we certify that all information provided in the Bid and in Appendix I and Appendix II is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Bid are true copies of their respective originals.
3. This statement is made for the express purpose of our empanelment providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.
4. I/We shall make available to the Authority any additional information it may find necessary or required to supplement or authenticate the Bid.
5. I/We acknowledge the right of the Authority to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. I/We certify that in the last 3 (three) years, we or our Associate have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. I/We declare that:
 - a) I have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority;
 - b) I do not have any Conflict of Interest in accordance with Clause 2.1.13 of the RFP;
 - c) I have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in Clause 4.3 of the RFP, in respect of any tender or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any Authority, Central or State; and
 - d) I hereby certify that we have taken steps to ensure that in conformity with the provisions of Section 4 of the RFP, no person acting for us or on our behalf has

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engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

8. I/ We believe that we satisfy the Turnover criteria and meet(s) all the requirements as specified in this RFP;
9. I/We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders, in accordance with the provisions of this RFP.
10. I/We believe that we satisfy the Net Worth and Turnover criteria and meet(s) all the requirements as specified in this RFP.
11. I/We declare that we are not disqualified or debarred from participating in this Bidding Process as on date of submission.
12. I/ We certify that in regard to matters other than security and integrity of the country, I/ we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
13. I/We further certify that in regard to matters relating to security and integrity of the country, I/ we or any of our Associates have not been charge-sheeted by any agency of the government/Authority or convicted by a Court of Law for any offence committed by us or by any of our Associates.
14. I/ We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/ Managers/ employees.
15. I/We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of provisions of this RFP, we shall intimate the Authority of the same immediately.
16. I/We undertake that the Statement of Legal Capacity as per format provided at Annexure – B of the RFP document, and duly signed, is enclosed. The Power of Attorney for Signing of Bid as per format provided at Annexure C and D respectively of the RFP, are also enclosed.
17. We acknowledge we are qualified on the basis of Technical Capacity and Financial Capacity.
18. I/We acknowledge and agree that in the event of a change in control of an Associate whose Technical Capacity and/ or Financial Capacity was taken into consideration for the purposes of selection of the Consultant under and in accordance with the RFP, I/We shall inform the Authority forthwith along with all relevant particulars and the Authority may, in its sole discretion, disqualify or withdraw the Letter of Award, as the case may be. I/We further acknowledge and agree that in the event such change in control occurs after signing of the Contract, it would, notwithstanding anything to the contrary contained in the Contract, be deemed a breach thereof, and the Contract shall be liable to be terminated without the Authority/Authority being liable to us in any manner whatsoever.
19. I/We understand that the Selected Bidder shall be an existing Company incorporated under Companies Act, 1956/2013 or Partnership firm or Limited liability Partnership firm as per eligibility criteria.
20. I/We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

Authority in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the Project and the terms and implementation thereof.

21. The Bid Security in accordance with this RFP is submitted.
22. I/We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, we shall have any claim or right of whatsoever nature if our firm is not empanelled or if our bid is not open the Project/ contract is not awarded to us or our Bid is not opened.
23. I/We have read the clause regarding restrictions on procurement from countries which share a land border with India and on sub-contracting to contractors from such countries under the proviso to Clause 2.2.1(b) of the RFP; I/We certify that this Bidder is not related to any entity from such a country or, if in case it is so related, it has been registered with the Competent Authority as provided in Order (Public Procurement No. 1) dated 23rd July 2020 issued by the Ministry of Finance, Department of Expenditure Public Procurement Division and will not sub-contract any work to a contractor from such countries unless such contractor is registered with such Competent Authority. I/We hereby certify that this bidder fulfils all requirements in this regard as mentioned in this RFP and the aforesaid Order and is eligible to be considered. This shall be accompanied by, wherever applicable, evidence of valid registration by the Competent Authority, in the manner provided in the Order (Public Procurement No. 1) dated 23rd July 2020 issued by the Ministry of Finance, Department of Expenditure Public Procurement Division, which shall be attached along with this Letter Comprising the Bid, in order to demonstrate compliance with Clause 2.2.1 (b) of the RFP.

24. I/We agree and undertake to abide by all the terms and conditions of the RFP.

In witness thereof, we submit this Bid under and in accordance with the terms of the RFP.

Yours faithfully,

Date:

Place:

(Signature of the Authorized signatory)
(Name and designation of the of the Authorized signatory)
Name and seal of Bidder

APPENDIX-I

Form-2

Particulars of the Applicant

1.
 - a) Name²:
 - b) Country of incorporation:
 - c) Address of the {corporate headquarters and its branch office(s)/ registered office}, if any, in India:
 - d) Date of incorporation and/ or commencement of business:
2. Brief description of the {Company} including details of its main lines of business and proposed role and responsibilities in the Project:
3. Details of individual(s) who will serve as the point of contact/ communication for the Authority:
 - (a) Name:
 - (b) Designation:
 - (c) Company:
 - (d) Address:
 - (e) Telephone Number:
 - (f) E-Mail Address:
 - (g) Fax Number:
4. Particulars of the Authorized Signatory of the Bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Phone Number:
 - (e) Fax Number:
 - (f) Name of Bidder

No.	Criteria	Yes	No
1.	Has the Bidder/its Associate been barred by the {Central/State} Authority, or any other government institution in India, from participating in any project in the last 3 (three) years?.		
3.	Has the Bidder/its Associate paid liquidated damages of more than 5% (five percent) of the contract value in a contract due to delay or has been penalized due to any other reason in relation to execution of a contract, in the last 3 (three) years?		

(Signature of the Authorized signatory)

(Name and designation of the of the Authorized signatory)

²Relevant documents/ chartered documents/ constitutional documents related to incorporation and nature of the company must be attached along with this as mentioned in Clause 2.2.1 (b)

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Name and seal of Bidder

APPENDIX-I

Form-3

Statement of Legal Capacity

(To be forwarded on the letter head of the Applicant)

Ref. Date:

To,

.....

.....

.....

Dear Sir,

Sub: RFP for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh

I/We hereby confirm that we, the Applicant, satisfy the terms and conditions laid down in the RFP document.

I/We have agreed that (insert individual's name) will act as our Authorised Representative on our behalf and has been duly authorized to submit our Proposal. Further, the authorised signatory is vested with requisite powers to furnish such proposal and all other documents, information or communication and authenticate the same.

Yours faithfully,

(Signature, name and designation of the authorised signatory)

For and on behalf of

APPENDIX-I

Form-4

Power of Attorney

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorise Mr / Ms..... son/daughter/wife and presently residing at, who is presently employed with us and holding the position of as our true and lawful attorney (hereinafter referred to as the "**Authorised Representative**") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for and as the (name of RFP)-----, proposed to be developed by the (the "**Authority**") including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/ responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the Authority.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorised Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorised Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20.....

For

(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Notarised

Accepted

.....
(Signature, name, designation and address of the Attorney)

Notes:

- ☐ *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 100 (hundred) and duly notarised by a notary public.*
- ☐ *Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.*
- ☐ *For a Power of Attorney executed and issued overseas, the document will also have to be legalised by the Indian Embassy and notarised in the jurisdiction where the Power of Attorney*

is being issued. However, Applicants from countries that have signed the Hague Legislation Convention 1961 need not get their Power of Attorney legalised by the Indian Embassy if it carries a conforming Apostille certificate.

APPENDIX-I

Form-5
Financial Capacity of the Applicant
(Refer Clause 2.2.2 (B))

S. No.	Financial Year	Annual Revenue (Rs.)
1.	2023-24	
2.	2024-25	
3.	2025-26	

Certificate from the Statutory Auditor[§]

This is to certify that(name of the Applicant) has received the payments shown above against the respective years on account of professional fees.

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of the authorised signatory)

[§] In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant. The same shall be accompanied with the audited financial statements.

APPENDIX-I

Form-6

Particulars of Key Personnel

\$Refer Form 10 of Appendix I Experience of Key Personnel

S. No.	Designation of Key Personnel	Name	Educational Qualification	Length of Professional Experience	Present Employment		No. of Eligible Assignment \$
					Name of Firm	Employed Since	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.							
2.							
3.							
4.							
5.							
6.							
...							
...							

APPENDIX-I

Form-7

Abstract of Eligible Assignments of the Applicant

(Refer Clause 3.1.2)

S. No	Name of Eligible assignment/Project	Name of client	Reference Page No.
1			
2			
3			
4			

Yours faithfully,

(Signature, name and designation of the authorised signatory)

For and on behalf of

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

PENDIX-I
Form-8
Eligible Assignments of Applicant
(Refer Clause 3.1.2)

1.	Name of Applicant:	
2.	Name of the Project:	
3.	Description of services performed by the Applicant Firm:	
4.	Name of client and Address: (indicate whether public or private)	
5.	Name and telephone no. of client's representative:	
6.	Estimated cost of the Project (in Rs lakh):	
7.	Payment received by the Applicant (in Rs. lakh):	
8.	Start date of the services (month/year):	
9.	Finish date of the services (month/year):	
10.	Brief description of the Project:	
It is certified that the aforesaid information is true and correct to the best of my knowledge and belief. (Signature and name of Applicant)		

Notes:

1. Use separate sheet for each Eligible Project and attach supporting documents as specified in.
2. The Applicant may attach separate sheets to provide brief particulars of other relevant experience of the Applicant.
3. Exchange rate for conversion of US \$ shall be as per Clause 1.7.1.

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APPENDIX-I

Form-9

Curriculum Vitae (CV) of Key Personnel

1. Proposed Position:
2. Name of Personnel:
3. Date of Birth:
4. Nationality:
5. Educational Qualifications: Degree, Name of university, Year obtained
6. Employment Record:
(Starting with present position, list in reverse order every employment held.)
7. List of projects on which the Personnel has worked
Name of project:
Client:
Year:
Location:
Position held:
Project description:
Activities performed:
8. Certification:
 - 1 I am willing to work on the Project and I will be available for entire duration of the Project assignment as required.
 - 2 I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications and my experience.

(Signature and name of the Key Personnel)

Place.....

(Signature and name of the authorised signatory of the Applicant)

Notes:

1. Use separate form for each Key Personnel.
2. Each page of the CV shall be signed and dated by both the Personnel concerned and by the Authorised Representative of the Applicant firm along with the seal of the firm.

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

APPENDIX-I

Form-10

Bid Security

(To be executed on Stamp paper of appropriate value)

B.G. No.

Dated:

In consideration of you, the ----- (hereinafter referred to as the "**Authority**", which expression shall unless it be repugnant to the subject or context thereof include its, successors and assigns) having agreed to receive the Bid of{a Company registered under the provisions of the Companies Act, 1956/2013 or Applicable Laws of the country of incorporation} and having its registered office at (hereinafter referred to as the "**Bidder**" which expression shall unless it be repugnant to the subject or context thereof include its/their executors administrators, successors and assigns), for the project related to the (hereinafter referred to as the "**Project**") pursuant to the RFP Document dated ***** issued in respect of the Project and other related documents (hereinafter collectively referred to as "**Bidding Documents**"), we [Name of Bank (hereinafter referred to as the "**Bank**")], at the request of the Bidder, do hereby irrevocably, unconditionally and without reservation guarantee the due and faithful fulfilment and compliance of the terms and conditions of the Bidding Documents (including the RFP) by the said Bidder and unconditionally and irrevocably undertake to pay forthwith to the Authority an amount of Rs. (Rupees.....only) as bid security (hereinafter referred to as the "**Bid Security**") as our primary obligation without any demur, reservation, recourse, contest or protest and without reference to the Bidder if the Bidder shall fail to fulfil or comply with all or any of the terms and conditions contained in the said Bidding Documents ("**Guarantee**").

1. Any such written demand made by the Authority stating that the Bidder is in default of the due and faithful fulfilment and compliance with the terms and conditions contained in the Bidding Documents shall be final, conclusive and binding on the Bank.
2. We, the Bank, do hereby unconditionally undertake to pay the amounts due and payable under this Guarantee without any demur, reservation, recourse, contest or protest and without any reference to the Bidder or any other person and irrespective of whether the claim of the Authority is disputed by the Bidder or not merely on the first demand from the Authority stating that the amount claimed is due to the Authority by reason of failure of the Bidder to fulfil and comply with the terms and conditions contained in the Bidding Documents including, *inter alia*, the failure of the Bidder to:
 - a. keep its Bid valid and open during the Bid validity period, as set forth in the said Bidding Documents, for any reason whatsoever.
 - b. sign the Letter of Award and/or the Service Agreement, within the specified time limit;
 - c. furnish the Performance Security within the period prescribed in the Service Agreement;
3. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding **Rs XX Lakh/- (Rupees XX lakhs only)**.

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

4. This Guarantee shall be irrevocable and remain in full force for a period of one hundred and eighty (180) days from the Bid Due Date inclusive of a claim period of sixty (60) days or for such extended period as may be mutually agreed between the Authority and the Bidder, and agreed to by the Bank, and shall continue to be enforceable till all amounts under this Guarantee have been paid.
5. We, the Bank, further agree that the Authority shall be the sole judge to decide as to whether the Bidder is in default of due and faithful fulfilment and compliance with the terms and conditions contained in the Bidding Documents including, inter alia, the failure of the Bidder to keep its Bid open during the Bid validity period set forth in the said Bidding Documents. The decision of the Authority, that the Bidder is in default as aforesaid shall be final and binding on us, notwithstanding any differences between the Authority and the Bidder or any dispute pending before any court, tribunal, arbitrator or any other authority.
6. The Guarantee shall not be affected by any change in the constitution or winding up of the Bidder or the Bank or any absorption, merger or amalgamation of the Bidder or the Bank with any other person.
7. In order to give full effect to this Guarantee, the Authority shall be entitled to treat the Bank as the principal debtor. The Authority shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee from time to time to vary any of the terms and conditions contained in the said Bidding Documents or to extend time for submission of the Bids or the Bid validity period or the period for conveying acceptance of Letter of Award by the Bidder or the period for fulfilment and compliance with all or any of the terms and conditions contained in the said Bidding Documents by the said Bidder or to postpone for any time and from time to time any of the powers exercisable by it against the said Bidder and either to enforce or forbear from enforcing any of the terms and conditions contained in the said Bidding Documents or the securities available to the Authority, and the Bank shall not be released from its liability under these presents by any exercise by the Authority of the liberty with reference to the matters aforesaid or by reason of time being given to the said Bidder or any other forbearance, act or omission on the part of the Authority or any indulgence by the Authority to the said Bidder or by any change in the constitution of the Authority or its absorption, merger or amalgamation with any other person or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of releasing the Bank from its such liability.
8. Any notice by way of request, demand or otherwise hereunder shall be sufficiently given or made if addressed to the Bank and sent by courier or by registered mail to the Bank at the address set forth herein.
9. We undertake to make the payment on receipt of your notice of claim on us addressed to [name of Bank along with branch address] and delivered at our above branch which shall be deemed to have been duly authorized to receive the said notice of claim.
10. It shall not be necessary for the Authority to proceed against the said Bidder before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank, notwithstanding any other security which the Authority may have ofined from the said Bidder or any other person and which shall, at the time when proceedings are taken against the Bank hereunder, be outstanding or unrealized.
11. We, the Bank, further undertake not to revoke this Guarantee during its currency except with the previous express consent of the Authority in writing.
12. The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, and the undersigned is duly authorized and has full power to execute this Guarantee for and on behalf of the Bank.

Signed and delivered by _____ Bank

Request for Proposal for empanelment of consultants for providing technical service related to the provisions of the dam safety act 2021 for the State of Chhattisgarh.

By the hand of Mr./Ms. _____, its _____ and authorized official.

(Signature of the authorized Signatory)

(Official Seal)